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Centralized Financial Management Trainee Program (CFMTP) Orientation 2002

The Department of the Navy Centralized Financial Management Trainee Program (CFMTP) Orientation 2002 was held 13-15 August 2002 in Pensacola, FL. Ms. Janice Travis, the CFMTP Program Manager, welcomed the new employees to Department of the Navy employment. Ms. Travis explained that the three day orientation is designed to provide information that is necessary and useful to planning a career with the Department of the Navy. The new trainees had the opportunity to meet the Program staff and, most importantly, to discuss concerns and issues with second year trainees and alumni of the CFMTP. Second year trainees and alumni provided advice on how to succeed in the CFMTP and how to achieve future career goals.

Presentations were provided on a variety of topics. Mr. Fred Chambers, Comptroller, Bureau of Naval Personnel/Naval Personnel Command welcomed the new trainees and spoke about how to succeed as a financial management trainee and how to succeed as a financial manager.

Mr. Rick Supplies, Applied Improvement Technologies, discussed the attributes of the four problem solving techniques and how to use each technique to resolve conflict in the workplace.

The new trainees also received information on personal growth and effective personal financial planning. Presentations were provided on Department of the Navy civilian personnel policies, equal employment opportunity policies, and the prevention of sexual harassment.

Ms Janice Travis, CFMTP Manager, and Ms Gina Coggins, CFMTP Analyst/Security Manager, provided the trainees a comprehensive review of the CFMTP procedures. These included the preparation of the Individual Development Plan, the Performance Review Checklist, the Performance Appraisal System, payroll, travel, training, and security procedures. Naval Financial Management Career Center staff provided information on financial management training opportunities available for both during the training program and throughout the trainees' career. §

—The Editor



CFMTP Orientation 2002 Activities

